



NACC
National Airlines
Council of Canada



CNLA
Conseil national des lignes
aériennes du Canada

HELP SECURE CANADIAN AVIATION AS A CATSA BOARD MEMBER

The National Airlines Council of Canada (NACC) invites interested parties to apply for consideration as NACC's candidate for the Board of Directors of the Canadian Air Transport Security Authority (CATSA).

The Opportunity

The National Airlines Council of Canada (NACC) is seeking interested and qualified candidates to fill a vacancy on the Board of Directors of the Canadian Air Transport Security Authority (CATSA). NACC will recommend a qualified candidate to the Minister of Transport for consideration.

About CATSA

CATSA is the Crown corporation managing security screening at designated Canadian airports. Led by CATSA's senior management committee, contractors screened more than 60 million passengers and their belongings in 2015/16.

CATSA has four areas of responsibility:

- Pre-board screening of passengers and their belongings;
- Screening hold baggage using explosives-detection systems at airports;
- Screening non-passengers entering restricted airport areas; and
- Managing restricted area identity cards.

About CATSA's Board of Directors

CATSA has an 11-member Board of Directors. All are appointed by the Governor in Council on the recommendation of the Minister of Transport. Two directors are nominated by the airline industry—one by NACC and one by ATAC.

The Board's key responsibilities are to provide strategic direction, financial oversight, corporate oversight and good governance.

The Board has three committees: the Audit Committee; the Governance, Human Resources and Pension Committee; and the Strategy Committee. Each director sits on at least one committee.

CATSA directorships are part-time appointments. The Board meets four times a year and generally more often. Most meetings take place in Ottawa at CATSA's headquarters. Directors participate in teleconference calls as needed. The average annual time commitment for directors, excluding the Chairperson, is 25 days. Committee work may require more time.

The Board's [Competency Profile](#) sets out the core attributes, competencies and experience that the Board as a whole should possess.

Directors must comply with Part X of the *Financial Administration Act*, the *CATSA Act* and CATSA's bylaws. Additional duties and responsibilities may be found in CATSA's [Code of Conduct and Ethical Behaviour for Directors](#); the Director Travel and Hospitality Policy; and other guidelines.

NACC's selection process follows the principles for all Governor-in-Council appointments: openness and transparency; diversity, including gender balance; and merit.

Essential Criteria

Candidates must demonstrate that they possess the following qualifications:

A degree from a recognized university in a relevant field of study, or an acceptable combination of equivalent education, job-related training or experience;

Experience serving as a member of a board of directors for a public or private sector organization or as a senior executive answerable to stakeholders in the public or private sector;

Experience in the transportation sector or in the business or administration sector; and

Experience in one or more of the following areas: aviation industry, security and intelligence, information technology policy, enhancing customer experience, and major project management would be considered as an asset.

The following are not eligible for appointment as a Director of CATSA:

Persons who are not Canadian citizens or permanent residents under the *Immigration and Refugee Protection Act*;

Members of the Senate or House of Commons or a member of a legislature;

Full-time employees in the Public Service of Canada or of a province; or

Mayors, councillors, officers or employees of a municipality.

Remuneration (as set by the Governor in Council)

Per diem: \$360 to \$420

Annual retainer: \$4,600 to \$5,400

Interested parties are asked to email their resume along with a letter outlining their interest in the role to Massimo Bergamini, President and CEO, National Airlines Council of Canada at mbergamini@airlinecouncil.ca.